



July, 2018

Ms. Alicia Brown  
**Anchorage/St. Lucie-FC**  
c/o Advantage Property Management  
1111 Southeast Federal Highway, Suite #100  
Stuart, Florida 34994

**Re: Account #00466480**  
Notice of Automatic Renewal

Dear Ms. Brown:

The anniversary date of your **FOUNTAIN CLEANING** program is **October 1, 2018**.

Reminder: If bulb replacement is required during our scheduled fountain cleaning, **Vertex** will automatically replace the bulb and charge its customers for parts cost only. If, however, a customer supplies the bulbs, Vertex will charge a fee for bulb replacement.

Under the terms of your “**automatic renewal**” agreement, we will extend your program for an additional twelve months.

Our annual review of your account indicates that costs of services were higher than anticipated; therefore, we are requesting an increase in the payment to maintain your fountain equipment to your satisfaction.

FROM: \$158.00 Quarterly TO: \$162.00 Quarterly Effective October 1, 2018

*Please note that sales/surtax will be added upon invoicing.*

You will find that the continuity of this program will help extend the life of your fountain and prevent the high cost of repair.

If you have any questions regarding your cleaning program, please give me a call on or before **September 1**. Otherwise, no action is required at this time and your contract will renew automatically on **October 1**.

We appreciate your business and look forward to another successful year ahead!

Sincerely,

A handwritten signature in cursive that reads 'Mark Glassner'.

Mark Glassner  
Sales Manager/Biologist

MG/gu