

# ARCHITECTURAL APPROVAL

Building No. \_\_\_\_\_ Unit No. \_\_\_\_\_ Owners Name: \_\_\_\_\_

**Work Proposed:**

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**Material Used:**

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**Copy of Permit:**

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**Contractors Name:**

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**License Number:**

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Date: \_\_\_\_\_ See Drawing Attached: \_\_\_\_\_

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Board Approval

\_\_\_\_\_  
Board Approval

**Hurricane Shutters:**

**Patios:** inside the patios, roll-up, accordion or fixed panels will be acceptable as long as they are colorless or white. Accordion shutters outside the patio screen are acceptable also. Accordion shutters outside the patio screen shall be installed so as not to hinder screen replacement. Shutters should be set back to allow for replacement of patio screens on 2nd and 3rd floor apartments.

**Tile & Hard Surface floor covering:**

**Inside Apartment:** Second and third floors must put cork or approved sound proof underlayment under tile and hard surface covering.

**Patios:** Tiles must be pitched to the screen and a minimum of three weep-holes to allow for the porch to drain.

**Patio Remodeling & Window Dressing:**

**Glass Sliding Panels:** must use 2 sliding glass panels that are not tinted, with only white frame and only white verticals or white roll-ups as window dressing. Panels should be set back to allow for replacement of patio screens on 2nd and 3rd floor apartments.

**Air Conditioner:**

The compressor outside of the unit when replaced shall not exceed 26 inches in height and shall fit on existing cement pad for the old unit.

**All work is approved with the condition that the unit owner is responsible for the cost of removal and restoration of the alteration when the Association needs to have access to the common elements.**

## **CONTRACTORS RULES**

- All contractors are to remove all construction debris from the property.
- No construction debris is to be placed in the dumpsters. This includes but not limited to:
  - Boxes
  - Toilets
  - Cabinets
  - Sinks
  - Flooring of any kind
- Installers must put down protective runners in the hall and stairway to protect carpet. Any dirt, debris is to be cleaned by the contractor daily.
- Contractors with dumpsters must obtain permission from the office before placed on the premises. No dumpsters can be placed in handicap spots or other owners parking spots without owners and office permission.

**This notice is to be removed by the maintenance staff only once construction work has been completed.**